

**Site Visit Programmatic Questions**  
Morris Life Care - September 17, 2015

**1. Update Report**

- Review your two most recently submitted Update Reports: are you meeting Report Count goals?
- Note any significant differences between the reports: are programs stable? Improving? What do the reports indicate about progress in your programs? Programs are stable and some programs are increasing substantially including the Center's interpreter services for Spanish speaking clients. Parenting education services are also very successful.

**2. Work Plan**

- Review your 2012-16 grant application's description of the program you are asking to be funded. Note the services and activities you said you would provide and the number of clients you would serve.
- Prepare a short summary of your current program(s) and the number of clients being served. How does what you describe in the application compare with what you are currently providing? Have any programs and/or activities or services been added or removed? Have the number of clients being served per quarter decreased or increased since October, 2012? Is there anything particular you want to share about your current program to explain its current status?
- Do you anticipate making any changes to the 2015-16 Work Plan? If so, in what way and for what reasons?  
None at this time.

**3. Fiscal Review**

- Review of the 2014-15 expenditures spreadsheet
- Have you or do you intend to revise your 2015-16 budget justification? Keep in mind that the current budget justification remains in effect until a revision is approved.
- Review the guidelines regarding expectations for invoice and verification submissions (attached), and the new requirement to submit both to financial for invoice payment. Review MDH's efforts to move to paperless invoicing.
- If your Financial Reconciliation has taken place, the findings will be reviewed. A financial review has taken place and no significant finding were presented.
- If you have an elevated risk designation, and your report cited any concerns, these will be discussed.  
Not applicable.

**4. Grant Closeout Form**

- You will have an opportunity to review a draft of your Grant Closeout Form. The close out and interim form was discussed.

**5. 2014-16 Evaluation** (availability of items below depend on date of site visit)

- Your 2014 Evaluation Report Summary will be discussed.

- Your 2015-16 Evaluation Plan will be discussed. Any suggestions provided in your 2013-14 Report Summary should be included in the plan, if you are continuing the same evaluation. If you are planning a new evaluation, details will be discussed. The grantee will undertake an evaluation of their car seat distribution and education program for this grant year.

**6. Positive Alternatives website**

- The PA website is being/has been reconfigured. Its scope is reduced. Resources for grantees will remain basically the same.
- Consider providing suggestions for additions/deletions

**7. Provide Updates**

- Have you made any changes to your application Face Sheet data?  
Changes were made to the Face sheet and will be recorded.
- Do you want to revise your website posting?  
The Center's Director will look at their current PA website posting on the MDH website and will contact the grant manager with changes, if any.

**8. Issues specific to this grantee**

None at this time.

**9. Tour of Facility**

- If your facility has been remodeled or updated with grant funds, be prepared to provide a tour of the area
- If grant-funded activity areas have been significantly altered, be prepared to provide a tour of the area  
A tour of the Center was provided. The Center is located in the heart of the city on a ground level location.

**10. How can MDH be more supportive of your program?**

**11. Other?**

**Morris Life Care Center is a new Positive Alternatives grantee beginning with the 2012-16 grant cycle. Before the grant they were only able to staff a part time director with limited programming provided by volunteers. With the PA grant funding they have been able to exponentially provide programming in their rural community and surrounding area in a variety of crucial areas that have helped to bridge the gap for marginalized women in unplanned pregnancies along with their infants. Programming areas include: a car seat program, pregnancy and parenting education, a fatherhood program, and interpreter services for a large Spanish speaking clientele. Morris also serves as a crib site with Cradle of Hope providing pack n plays for their clients. They are currently providing parenting education classes for County Child Protection Services and outreach services at several sites in the surrounding communities and counties. This grantee has ambitiously tackled developing and providing several new and large programs and/or services and has been successful in responsibly using PA funds to provide these crucial services.**